



Shop Foreman – North Bay, ON Day Shift

Currie Truck Centre is a full service dealership group representing The Daimler Trucks North America product line with 4 locations in Ontario. We are currently searching for a **Shop Foreman in our North Bay location**, which represents the Western Star brand. Currie Truck Centre offers competitive salary & benefit packages, a positive work environment, and career advancement opportunities.

Job Duties

- Schedule incoming work and dispatch to technicians
- Supervise and assist technicians
- Provide coaching and mentoring to all technicians
- Train technicians in job duties, safety procedures and company policy
- Liaise between technicians & customers
- Review and resolve customer relations issues
- Review repair orders for completeness & accuracy
- Maintain and distribute up-to-date service information to technicians
- Ensure productivity, efficiency and quality workmanship through training and oversight
- Ensure compliance with company standards for cost control, waste reduction, quality, safety, and complete and on-time delivery
- Identify, investigate, correct and document potential environmental and safety issues
- Requisition materials and supplies as necessary
- Maintain an up-to-date knowledge of service technology and techniques
- Diagnose & Perform repairs as necessary
- Participate, and guide technicians in all OEM and Company initiatives
- Monitor and ensure completeness of; all OEM & Company training by technicians as mandated
- Participate in hiring and discipline of technicians
- Other duties as required

Qualification standards

- Minimum of 2 years in management/supervisory experience
- Minimum of 5 years Licensed- 310T Technician
- Computer literacy – proficient in Microsoft Office and business systems
- Strong technical background
- Strong commitment to employee morale/customer satisfaction
- Excellent interpersonal, organizational and communication skills

Work Conditions

- May require work in hazardous environments requiring protective equipment
- May be exposed to dust, hazardous chemicals and high noise levels
- Travel within Canada/U.S. may be necessary for training & meeting purposes
- Overtime as required

We thank all applicants for their submission; however only those selected for an interview will be contacted.

Qualified applicants should submit their cover letter and resume, quoting position title to hr@currietruckcentre.com or through our website <https://www.currietruckcentre.com>